

## **INFORMATION CIRCULAR**

Dear participant,

We are very pleased to provide you with the following information regarding the practical arrangements for the **VII International Convention of the Goodeid Working Group**.

### **1. Site of the meeting**

Instituto Hidrográfico - <http://www.hidrografico.pt/>  
Rua das Trinas, n.º 49  
1249-093 Lisboa  
Latitude =38.708855, longitude = -9.157276  
Tel.: +351 916 081 142 or +351 932 540 052 (Liliana Rio Cardoso)  
(Map: <http://www.hidrografico.pt/localizacao-geografica.php>)

### **2. Language**

The meeting will be held in English.  
Portuguese, Spanish and French translations will be also attempted, especially on the key moments.  
The chief information will be provided in Portuguese, English and French, but most likely as well as in German and Spanish.

### **3. Preregistration, registration, opening session and closure**

The presence on the working and social programs is free but subjected to required preregistration.  
Please be so kind and fill the registration form and send it before 5<sup>th</sup> September 2016.  
The room capacity is the limit for participation on the working program, so preregistration is really important to avoid "overbooking".  
Registration of participants will take place on Saturday 1<sup>st</sup> October 2016 at 09:30 and the meeting will begin at 10:00 with the opening session.  
It is expected that the works will close not later than 18:30 hours on the same day.

### **4. Working program**

The working hours will be indicated in the programme (meeting structure), with breaks for refreshments and coffee in the mornings and afternoon and a one hour lunch break on 1<sup>st</sup> October 2016.  
The meeting will be paperless and documentation will try to make available in electronic format via a Dropbox or other option. Details on how to access the documentation archive will be communicated during the works and you are kindly asked to download the files.

### **5. Social program**

The meeting will be preceded by a short "welcome session" on 30<sup>th</sup> September 2016.  
For Sunday, 2<sup>nd</sup> October 2016, there is also a "farewell program".  
Both components of the social program are not compulsory and open to your accompanying person's or potential guests.  
Please fill the registration form for every activity you are interested on, otherwise we cannot guaranty your presence.  
All social program activities, meals and transport are at your expenses.

### **6. Accommodation and meals**

#### **6.1 Accommodation**

A list of hotels in Lisbon, including an indication of prices, is provided in Annex 1.  
These are only a minor selection and a straightforward suggestion based on several factors like the proximity of the venue or to be located on main city transportation network routes, as well as a way of covering a wide budget range.

In 2015, the Lisbon City Council started to charge 1,00 € tourist tax for each visitor coming to the Portuguese capital through the airport or sea port – excluding those travel by train, bus or private car. Beginning in 2016, another 1,00 € fee is also charged for each night stay in the city, and this tax will also be in effect until 2019.

## **6.2 Meals**

All meals are at your expenses and are totally discretionary.

Typically the price of each participant meal will be variable and the final cost will depend on individual consumption.

Please fill the registration form for every meal promoted by the organization that you are interested to participate on; otherwise we cannot guaranty your esteemed presence at our table.

## **7. Fish and aquatic plants auction**

Fish and aquatic plants auctions, like the one that we are promoting in Lisbon for the VII International Convention of the Goodeid Working Group, are still a legal activity in Portugal.

The revenue of this auction will just be intended to cover expenses as well to support the group.

Unless any unexpected costs to the Portuguese organization that can still arise meanwhile and up to 30<sup>th</sup> September 2016, all the auction revenue will be directly donated to the GWG, in order to support, in first place, the costs with some invited speakers accommodated in Lisbon for the event.

The remaining, if there will be any, must be dedicated to the main goals of the organization, in particular to promote collaboration between like-minded hobbyists, universities, public aquaria, zoos, museums and conservation projects, in order to maintain aquarium populations of Goodeids, while assisting in preservation of remaining natural habitats.

Remember the Goodeid Working Group is a non-profitable international working group managed and run on a 100% voluntary basis. Keep also in mind that the group is focused on *ex situ* species maintenance but also committed with *in situ* habitat management.

Take into account that the GWG have extended its efforts to Mexico, via a cooperative partnership with the Fish Ark Mexico Project, for instance, working towards permanent safeguarding of endangered freshwater fishes... and all this effort requires funding.

The rules for this auction are just a few, as follows:

7.1 In order to submit fish and plants to auction all contributors need to declare previously each lot (pre-registration).

This can be made using the registration form, before 5<sup>th</sup> September 2016, or via e-mail as later as 23:59 UTC of 25<sup>th</sup> September 2016.

Some "last hour" lot registrations can exceptionally be accepted on 1<sup>st</sup> October 2016, from 9:30 to 10:00, as long as the auction manager (Paulo Alves) and his team will be able to list them on the data base (please read carefully 7.6 regarding this subject).

Previous registration is essential to assure that we don't exceed the endeavour capacity of the auction team, the resources dedicated to this part of the event and, above all, we don't overlap the time limit for the auction on the working session plan.

7.2 Participants on the auction with fish or plant can donate all the return value or receive 50% of the income.

7.3 For imperative reasons, like the venue where the meeting will take place, it's not possible to display previously the auction lot in tanks.

As an alternative, the fish and plants will remain inside the convenient and appropriate transportation bags, before, during and after the auction.

Close-up live images of each bag will be displayed on the screen for the bidding period to avoid extra handle and stress to animals as possible. For this reason the bags must have, at least, one transparent side, in order to provide clear and unambiguous images of the content.

7.4 The transportation and handling of fish and plants before, during and after the auction must be in accordance with the ethical care and custody of aquatic organisms.

The survival of the living organisms must be assured from origin to destiny, including the 3 days of the meeting.

Owners of the fish and plant lot registered to be part of the auction must carry the suitable transportation bags in appropriate containers (boxes), in order to keep the temperature, water quality and water dissolved oxygen values advisable to the best wellbeing conditions as possible for the living organisms.

Stress must be avoided as possible, dedicating the best care to the handling, as well as an extra care to submit the fish to the less traumatic situations as possible, under the circumstances.

7.5 There are 3 lot classes for fish and a single one for plants.

Fish lot classes are the pair class (a single male and a single female), the simple group (from 3 to 5 juveniles or young adults – always more females than males) and the breeding group (from 6 to 20 fry, juveniles or young adults, with a proportional sex ratio anytime the fish are already sexed).

The single plant lot class makes no distinction on the number of individuals/segments. The only requirement is that all the bag content must belong to a single plant species and population.

Each fish lot class will have an initial start offer for bidding.

The pair class bid starts from 3,00 €, the simple group class bid starts from 5,00 € and the breeding group bid starts from 7,00 €. The plants class bid starts from 3,00 €.

To increase the significance of the auction and taking in consideration that most of the species are endangered, it's highly recommended to avoid the pair class whenever it will be possible, in particular when the species is not rare in *ex situ* conservation efforts or hobby aquarium fish keeping.

As uncommon in the hobby or as well adapted to ecological conditions under which a Goodeid species persists, as appreciated the plant lots will be.

7.6 All fish species are welcome, in particular the threatened ones.

In case of an eventual required selection, if the auction overlaps the time limit on the working session plan by the number of announced pre-registration lots, the priority will be as follow:

- a) Goodeids (livebearers and egg layers).
- b) Wild strains of livebearer Cyprinodontiformes.
- c) Egg layer Cyprinodontiformes (killifish).
- d) Fancy and aquarium strains of livebearer Cyprinodontiformes.
- e) Endangered species (or even instinct in the wild) not mentioned on a), b) and c).
- f) Other species either than Cyprinodontiformes from the same locations of Goodeids (besides de endangered ones).
- g) Any other fish species.

In case of absolutely indispensable restrictions, by the reasons mentioned before, all the participants who declare species using the registration form, before 5<sup>th</sup> September 2016, or via e-mail as later as 23:59 UTC of 25<sup>th</sup> September 2016, will be notified if some lot may not be acknowledged. Such notification will take place as later as 23:59 UTC of 26<sup>th</sup> September 2016.

The "last hour" lot registrations will only take place on 1<sup>st</sup> October 2016, from 9:30 to 10:00, if the auction will not be closed in terms of it full capacity. In this particular case, bring the fish and plants at your own risk to try your chance. You can always donate them after the auction.

7.7 The order by each participant's box content will be call for auction will be raffled before the opening.

7.8 The fish and plant lot *unclaimed* (no bid), will be returned to the owners. The owner is free to donate or offer such lot after the auction, or return them back home with him instead.

## **8. Currency and opening times of banks or major services**

The Portuguese currency is the single European currency (Euro - €).

The banks are open to the public between 8:30 a.m. and 3:00 p.m. on business days.

Outside opening hours, cash can be obtained from the numerous cash dispensers. There is a national network of ATMs, identified as MB (Multibanco), where you can take cash out 24 hours a day. Most banks have these machines outside, in the street, and all major credit cards are accepted (be sure to have the PIN code). Payment by foreign cards is most likely subject to additional surcharge.

Besides the bank ATMs, you can find a generous number of MB terminals around the city.

In general, Post Offices are open from Monday to Friday, from 9:00 a.m. to 6:00 p.m. Central and airport offices have longer opening hours, and may be open on Saturdays and, in some cases, Sundays as well.

Visit [www.ctt.pt](http://www.ctt.pt) for more information.

Chemists are general open to the public on business days between 9:00 a.m. and 7:00 p.m. (some close for lunch between 1:00 p.m. and 3:00 p.m.), and between 9:00 a.m. and 1:00 p.m. on Saturdays. They are marked by an illuminated green cross when they are on duty during the night.

Information about the closest chemists open during the night is displayed on their doors.

Traditionally, shops open from Monday to Friday, opening between 9:00 a.m. and 10:00 a.m. and closing at 7:00 p.m. Shopping centres open longer hours - normally between 10:00 a.m. and 12:00 p.m. - every

day of the week. In these centres can be found stores with major international brands, but more traditional commerce, with Portuguese products, can be found in downtown and city streets, particularly in historical neighbourhoods.

### **9. Transport** (see Annex 2 for Regional Train and Metro networks)

The Portuguese drive on the right hand side of the road. At plazas, crossroads and junctions, unless signposted otherwise, vehicles coming from the right have right of way. Vehicles that are already on roundabouts have right of way. Road signs meet international standards and it is always obligatory to wear a seatbelt.

Self-drive car hire services can be found at airports, at main international railway termini and in larger towns and cities. Drivers who have difficulties or physical disabilities may rent vehicles with automatic gearboxes, or adapted vehicles.

Visit <http://www.golisbon.com/transport/transport.html> if you need opening information about public transport in Lisbon.

On this site you can find out what transport is available and links to the main providers (Metro - Subway/Underground; Bus; Airport & Ground Transfers – shuttle service; Trams; Taxi and Train).

Solutions like "LisboaCard" (<http://www.lisboacard.org/>), a touristy card that allows free travel in Metro, buses, trams, elevators and train (in Cascais or Sintra lines), are not appropriate for your needs on this meeting.

Some indicative prices for individual trips on Lisbon's public transport network are: bus – 1,80 €; tram – 2,85 €; Metro (Subway/Underground) – 1,40 €; Train (Cascais or Sintra lines) – 2,15 € (a lot less to the station near the venue); taxi - 10,00 €.

This means that cards have no significant economic advantage to the expected simple connections. They will only add the comfort of bypassing ticket booth and machines.

An application (app) to your smart phone like the "Lisboa MOVE-ME", it is a good start.

MOVE-ME is an application that allows mobile access to global and diversified information about public transports available in Lisbon Area.

Fully new in Portugal, MOVE-ME shares to the final user wide and spread information concerning several operators of public transports and allows planning our routes in real time with features like intermodality and real time.

Nevertheless, the system allows finding the next departures, consulting the waiting times and destinations that are associated to next vehicles of a place chosen by the user. Please take a look at - [https://play.google.com/store/apps/details?id=com.opt.lisboamoveme&hl=en\\_EN](https://play.google.com/store/apps/details?id=com.opt.lisboamoveme&hl=en_EN).

**Please inform the organization if you need any assistance on this issue.**

### **10. Smoking**

The Instituto Hifrográfico building is a no-smoking zone. There is one designated outdoor smoking area, outside. Smoking in areas other than this designated area may result in smoke entering the building through ventilation intakes.

This meeting has a smoke-free policy to protect the health and comfort of the participants.

Smoking is not allowed during the meeting.

During social events we ask smokers to show consideration to other people and to refrain from smoking.

The policy is based on the recommendations of the World Health Organization.

### **11. Security in Lisbon**

Although Lisbon is considered a safe city, as in all large cities, participants are advised to take precautions when moving around town, above all tourists by themselves in some districts at late night. Particular attention should be paid to the following:

- Stay alert.
- Avoid advertising attractive and valuable items.
- Watch your luggage and briefcase or handbag. Do not to leave your cell phone, baggage and belongings unattended for any reason.
- Take care of your belongings while entering or exiting public transports (tramway in particular).
- Always ask for proper identification before surrendering your passport or other document.
- Be particularly vigilant at the airport, train and metro station and when checking into your hotel.

**The police, ambulance and fire emergency number is 112.**

## **12. Tourism information**

For (good) ideas about visiting Lisbon, we encourage you to take a look at <http://lisbon-portugal-guide.com/> and choose your language (Portuguese, English, French, Spanish, German or Italian versions are available).

At this website you can find almost all you need for your stay and about the city tourism offer.

We hope we have covered all the administrative and significant points you need to know regarding the meeting.

If you have any queries however, please do not hesitate to contact our team.

Our member, Miguel Andrade, is available to offer his help via e-mail: [viviparos@viviparos.com](mailto:viviparos@viviparos.com).

Please use this extra space to your personal notes:

## Annex 1

### Some hotel suggestions for your stay in Lisbon

NB: Keep in mind that group reservations can reduce your costs.

Most of the listed Hotels were contacted, on a first approach, to offer you a symbolic price cut if you refer the GWG international meeting. Please check for this detail on your first contact/reservation.

As mentioned before, these are only a minor assortment and a straightforward suggestion based on several factors like the proximity of the venue or to be located on main city transportation network routes, as well as a way of covering a wide budget range.

Don't forget to search always for offers and discounts that some hotels may present.

Please feel free to search for yourself and to choose any other selection.

Please take in consideration the city's 1,00 € tourist tax for person/night at your stay in most of these hotels (if not in all of them).

**The prices and conditions reported below as announced in March 2016.**

**These values can change until September 2016; please don't forget to check with the websites for actual information at the moment of choosing your hotel.**

#### The closest to the airport:

##### Hotel Tryp Lisboa Aeroporto

Aeroporto Internacional de Lisboa, Rua C

1700-008 Lisboa

+351 218 425 000

<http://www.tryplisboaaeroporto.com/en-gb/home.aspx>

Single Room with breakfast – 125,00 € room/night.

Double Room with breakfast – 135,00 € room/night.

Notes: the price above includes buffet breakfast (from 04:00 am on) at the internal restaurant "Colinas de Lisboa", 1 water bottle at arrival in each room, free Wi-Fi, free access to swimming pool (indoors and outdoors), Jacuzzi, sauna, Turkish bath and gym.

#### The closest to the venue:

##### Fado Bed & Breakfast

Rua das Trinas, n.º 14

1200-858 Lisboa

+351 964 865 415

<http://fado-bed-breakfast-santos.lisbon-hotel.net/>

Single Room with breakfast – 34,00 € room/night.

Double Room with breakfast – 43,00 € room/night (38,00 € room/night for a single person).

Twin Room with breakfast – 51,00 € room/night (47,00 € room/night for a single person).

Triple Room with veranda and with breakfast – 69,00 € room/night (58,00 € room/night for a single person).

Family Room with breakfast – 138,00 € room/night (minimum 4 persons for 109,00 € room/night)

Notes: This is a small hotel with only 9 rooms (30 beds maximum).

This hotel has a discount of +/- 15% for the GWG meeting reservations.

They also have accommodations for the same weekend at these flats (as information from March 2016):

. Rua da Conceição up to 4 persons, 60,00 € night.

. Miradouro de Santa Luzia, Largo do Limoeiro, up to 6 persons, 90,00 € night.

. Miradouro de Santa Luzia, Largo do Limoeiro, up to 3 persons, 70,00 € night.

Facilities – terrace, air conditioning, designated smoking area, housekeeping, dressing area, heating, elevator (lift), non-smoking rooms, rooms/facilities for disabled, family rooms, dining table, free Wi-Fi/Wireless LAN, paid shuttle, paid airport shuttle, babysitting/child services, laundry, dry cleaning, breakfast in the room, ironing service.

**Located on main city transportation network routes or in the city centre:**

**Turim Av Liberdade Hotel**

Avenida da Liberdade n.º 247

1250-143 Lisboa

+351 211 589 270

+351 211 589 279

<http://www.turim-hotels.com/>

With breakfast included – from the 9 hotels of this group we selected the next 3 by the location in downtown or city centre:

	(Price of room by night according to conditions of March 2016)
	Single   Doble
Turim Restauradores Hotel ★★★	60,00 €   65,00 €
Turim Av. Liberdade Hotel ★★★★★	<b>Standard</b> 75,00 €   85,00 € <b>Superior</b> 95,00 €   105,00 € <b>Executive</b> 120,00 €   130,00 €
Turim Terreiro Paço Hotel ★★★★★	<b>Superior</b> 125,00 €   135,00 € <b>Executive</b> 140,00 €   150,00 €

Please look for details and facilities offer by this hotel on the website (choosing English version on the top right corner).

**Bairro Alto Hotel**

Praça Luís de Camões, N.º2

1200-243 Lisboa

+351 213 408 288

+351 213 408 229

<http://www.bairroaltohotel.com/en/>

Special prices for the GWG meeting:

	(Price of room by night according to conditions of March 2016)
	Single   Doble
Minimum of 5 rooms (individual reservations) Single/Double – Run of the House	300,00 €
More than 5 rooms (individual reservations) – Run of the House	single 260,00 € double 280,00 €

Please look for details and facilities offer by this hotel on the website.

**Other hotels that have reply to our contact without given any singular prices for the GWG meeting:**

**PH Lisbon Hostel**

Calçada Marquês Abrantes, n.º40  
1200-719 Lisboa  
+351 218 013 771

<http://www.phlisbonhostel.com/en/>

The PH Lisbon Hostel is located in the centre of Lisbon, in an old neighbourhood known for its wonderful restaurants and its characteristic lively nightlife.

Please look for prices details and facilities offer by this hotel on the website.

Pets are not allowed! (please check the fish situation).

Bed in 4-Bed Mixed Dormitory Room – 34,00 € (March 2016 - free cancellation before 28 Sept 2016).

Bed in 4-Bed Female Dormitory Room – 36,00 € (March 2016 - free cancellation before 28 Sept 2016).

Twin Room with Shared Bathroom – 100,00 € (March 2016 - free cancellation before 28 Sept 2016).

Prices are per bed for 2 nights, included in price: 6 % VAT.

Not included in price 1,00 € city tax per person/night.

**HF Fénix Garden**

Rua Joaquim António de Aguiar, n.º 3  
1050-010 Lisboa  
+351 213 845 650

+351 213 845 655

<http://www.hfhotels.com/en/?s=4&ss=23>

From 83,00€ (prices of March 2016). A cosmopolitan 4 star hotel, located in the centre of Lisbon, in Praça Marquês de Pombal, right at the beginning of Avenida da Liberdade. The hotel views are amazing, and from some of the rooms, you can also see Parque Eduardo VII.

You can benefit from free Wi-Fi Internet in the entire hotel.

Please look for details and facilities offer by this hotel on the website.

**SANA Capitol Hotel**

Rua Eça de Queiroz, n.º 24  
1050-096 Lisboa  
+351 213 536 811

+351 213 526 165

<http://www.capitol.sanahotels.com/en>

Single room 100,00€, double room 110,00€ (prices of March 2016). Plan your stay at SANA Capitol Hotel in advance, book and pre-pay for your reservation and benefit from a 20% discount!

To receive this 20% discount, and for the best available rates, book at sanahotels.com at least 30 days in advance of your arrival date.

See Terms and conditions at the hotel website.

If the hotel we have chosen is unavailable or restricted for the dates of the event, the group will suggest available alternate Hotels. In order to enjoy the location advantage, please select only the next 2 alternative hotels: SANA Lisboa Hotel or SANA Reno Hotel.

Please look for details and facilities offer by this hotel on the website.

**A CP LIGA-O À CIDADE**  
 Utilize a Rede da CP e do Metro

## Annex 2 – Regional Train and Metro (Subway/Underground) networks

